

The Office of The Treasurer
For The Town of Forest Heights

MEMORANDUM

To: The Honorable Mayor Beck
From: Joycelyn Boissiere
Date: 10/19/05
Subject: Quarterly Report

Current Issues

A. Bank Information: – The bank balance as of September 31, 2005:

Bank of America Operating Account	\$129,312.09
Bank of America Police Trust	\$3,331.42
Bank of America CD	\$4,508.70
BB&T Money Market	\$64,560.36
BB&T CD #1	\$12,428.95
BB&T CD #2	\$12,049.86
First Liberty 860000009	\$12,903.83
First Liberty 861000009	\$12,289.59
First Liberty 8800000402	\$5,729.45

Actual Funds Available Per General Fund

Bank of America Operating Account:	\$129,312.09
Checks generated for distribution	(\$44,623.17)
Deposit made on 9/23/05	\$510.00
Total deposits made as of 9/23/05	\$32,283.98

B. Town Audit: FY 2004 Audit is complete as of September 30, 2005

C. Payroll:

7/11/2005	Council	\$809.51
7/19/2005	Staff	\$11,009.94
8/2/2005	Staff	\$10,903.71
8/16/2005	Staff	\$10,120.37
8/30/2005	Staff	\$14,670.68
9/13/2005	Staff	\$12,058.01
9/27/2005	Staff	<u>\$12,858.24</u>
	TOTAL:	\$72,430.46