



TOWN OF FOREST HEIGHTS

Financial Reports and General Information

April 21, 2010

Fiscal Year 2009-2010 Town of Forest Heights
 Adopted Budget
 July 1, 2009 -June 30, 2010



REVEUNES

		Budgeted	Actual Quarter 3	Difference	
6000	Income Taxes	Income	120,000.00	114,651.15	
6001	Real Taxes	Income	832,313.00	1,001,582.30	
6003	Utility Taxes	Income	13,000.00	23,654.63	
6004	Other Taxes	Income	-	858.50	
6005	Tangible Personal Property Taxes	Income	9,000.00	18,123.14	
6006	Interest/Penalty-Income Taxes	Income	-	-	
6007	Interest/Penalty-Real Taxes	Income	-	4,836.78	
6008	GOCCP State Police Aid	Grant	-	10,472.00	
6009	Town Services-Trash	Income	204,000.00	-	
6010	Disposal of Tires	Income	100.00	28.00	
6012	Cable & Television Income	Grant	28,500.00	18,635.56	
6013	Red Light Camera	Income	12,500.00	12,850.00	
6014	Fines and Forfeitures	Income	2,500.00	5,175.00	
6015	Parking Fines/Vehicle Release/ Accident Reports	Income	5,000.00	4,475.00	
6016	Municipal Violations/Code Enforcement	Income	1,000.00	6,670.00	
6017	Rental Permits	Income	500.00	-	
6018	Investment Interest Income	Income	500.00	1,034.35	
6019	Municipal Building Rental	Income	1,000.00	1,933.00	
6020	GOCCP COPS Grant	Grant	108,342.00	-	
6021	Miscellaneous	Income	-	15,732.57	
6022	Rebates Waste Disposal	Income	7,996.00	1,999.00	
6023	Highway User Revenue	Income	102,756.00	28,242.66	
6024	Metal Pick Up	Income	1,500.00	629.50	
6025	Fingerprinting	Income	3,500.00	4,933.00	
6026	Grass Cutting	Income	2,000.00	-	
6027	Building Permits	Income	250.00	884.00	
6028	Sale of Fixed Assets	Income	-	-	
6029	Livable Communities Grant	Income	-	-	
6030	Parkings and Planning	Grant	10,000.00	9,983.76	
6031	Bond Bill 2006-Building Renovation Project	Grant	200,000.00	-	
6032	Street Lighting	Grant	-	-	
6033	Tree Releaf Grant	Grant	20,000.00	-	
6034	Coastal Initiative Grant	Grant	20,500.00	-	
6035	Notary Services	Income	-	-	
6036	Business Loan	Debt	-	-	
6037	Speed Camera	Income	500,000.00	-	
6038	Donations	Income	-	-	
6039	Yard Sale	Income	-	1,096.47	
6040	Advertising	Income	-	650.00	
6041	Chesapeake Bay Trust Fund	Grant	-	9,575.00	
Total Revenues			\$ 2,206,757.00	1,298,705.37	\$ 908,051.63
Fund Balance					
Beginning of the Year		*****			Will be determined at year end.
End of the Year		*****			

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EXPENDITURES

		Budgeted	Actual Quarter 3	Difference
ELECTED OFFICIALS EXPENSES				
7000	Council-Salaries	Expenses 6,000.00	2,993.36	
7001	Service Expenses-Council	Expenses 2,400.00	1,430.61	
7002	Dues/Meetings/MML Convention-Council	Expenses 9,000.00	2,245.00	
7003	Charter/Ordinance Review	Expenses 1,000.00	-	
7004	Mayor-Salary	Expenses 2,600.00	2,351.36	
7005	Employee Appreciation-Mayor	Expenses 300.00	136.69	
7006	Service Expenses-Mayor	Expenses 2,400.00	1,248.45	
7007	Dues/Meetings/MML Convention-Mayor	Expenses 1,500.00	693.00	
7008	Election Expenses	Expenses 1,000.00	413.81	
TOTAL ELECTED OFFICIALS EXPENSES		26,200.00	11,512.28	14,687.72
ADMINISTRATION				
7009	Town Clerk-Salary	Expenses 40,068.00	34,219.88	
7010	Administration-Leave	Expenses 1,500.00	-	
7011	Town Clerk-Training	Expenses 500.00	-	
7012	Town Clerk Service Expenses	Expenses 350.00	84.76	
7013	Town Manager	Expenses 34,577.00	-	
7014	Dues/Meetings/MML Convention-Town Clerk	Expenses 1,500.00	-	
7015	Office Assistant	Expenses 24,960.00	18,115.13	
7016	Treasurer-Salary(Contract)	Expenses 22,800.00	19,500.00	
7017	Receptionist	Expenses 13,780.00	11,127.41	
7018	Treasurer-Service Expenses	Expenses 150.00	-	
7019	Insurance-Fidelity (Treasurer)	Expenses 3,075.00	-	
7020	Treasurer Training	Expenses 1,000.00	840.00	
7021	Dues/Meetings/MML Convention-Treasurer	Expenses 1,500.00	-	
7022	Data Auto System/Upkeep-Treasurer	Expenses 600.00	495.00	
7023	Auditing-Treasurer	Expenses 23,000.00	25,880.00	
7024	Notary Expenses	Expenses 60.00	-	
TOTAL ADMINISTRATION EXPENSES		169,420.00	110,262.18	59,157.82
NON-DEPARTMENTAL				
7025	Legal Services	Expenses 35,000.00	22,251.66	
7026	FICA Expense	Expenses 43,186.00	25,598.84	
7027	FUTA Expense	Expenses 1,320.00	972.77	
7028	Health Expense	Expenses 41,000.00	40,918.00	
7029	General Liability Insurance	Expenses 27,000.00	27,397.96	
7030	Workers Compensation Insurance	Expenses 18,590.00	17,121.00	
7031	Retirement Contribution	Expenses 35,000.00	21,409.57	
7032	Unemployment Compensation	Expenses 6,000.00	-	
7033	Life Insurance Expense	Expenses 1,100.00	923.70	
7034	Contract-Temporary Employees	Expenses -	-	
7035	Publications & Subscriptions	Expenses -	-	
7036	Legal Notices	Expenses 2,000.00	1,180.38	
7037	Personnel Recruitment Ads	Expenses -	-	
7038	Copier-Administration	Expenses 6,100.00	4,374.56	
7039	Postage-Administration	Expenses 1,700.00	225.10	
7040	Internet Acc & Web Page Service	Expenses 6,000.00	281.88	
7041	Office Supplies	Expenses 6,000.00	6,570.03	
7042	Service Contracts-Alarm System	Expenses 1,200.00	-	
7043	Boards & Commissions	Expenses -	-	
7044	Utilities-Municipal Building	Expenses 19,000.00	9,633.53	
7045	Telephone-Municipal Building	Expenses 7,000.00	8,871.73	
7046	Community Room/Upgrade & Mtce	Expenses -	-	
7047	ADP Payroll Service Expense	Expenses 2,000.00	1,883.72	
7048	MML Dues	Expenses 2,700.00	2,233.23	
7049	National League of Cities Dues	Expenses -	-	
7050	Bank Service Charges	Expenses -	256.03	
7051	Interest Expense-Business Loan	Expenses -	-	
7052	Employee Assistance Program Expense	Expenses -	-	
7053	Grant Writer	Expenses 9,000.00	-	
7054	Lobbyist Service Expense	Expenses -	-	
TOTAL NON-DEPARTMENTAL EXPENSES		270,896.00	192,103.69	78,792.31

Fiscal Year 2009-2010 Town of Forest Heights

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POLICE DEPARTMENT		Budgeted	Actual Quarter 3	Difference
7054	Police Chief	Expenses 49,286.00	41,636.21	
7055	Police Clerk	Expenses 31,898.00	24,907.41	
7056	Code Enforcement Officer (Part-time)	Expenses 16,536.00	4,725.00	
7057	Sergeant's Salary	Expenses 43,638.00	43,464.92	
7058	Corporal	Expenses 40,628.00	-	
7059	Private1	Expenses 36,114.00	31,769.77	
7060	Private 2-Position Filled	Expenses 26,040.00	16,483.48	
7061	Private 3	Expenses 36,114.00	21,179.93	
7062	Private 4	Expenses 36,114.00	-	
7063	Private 5	Expenses -	-	
7064	Police Leave	Expenses 1,000.00	-	
7065	Police Overtime	Expenses 6,550.00	-	
7066	New Uniform Issue-Police	Expenses 3,000.00	485.01	
7067	Debt Service New Police Vehicle (3)	Expenses 33,024.00	11,597.00	
7068	Gasoline Expense-Police	Expenses 22,000.00	16,537.20	
7069	Vehicle/Equipment Repair	Expenses 5,000.00	4,326.63	
7070	Office Supplies	Expenses 2,000.00	1,457.70	
7071	Red Light Camera Payment	Expenses 7,000.00	16,225.00	
7072	Red Light Debt Payment	Expenses 4,500.00	4,500.00	Settled
7073	Communication Equipment (cell phones)	Expenses 2,376.00	384.91	
7074	Law Enforcement Equipment	Expenses 5,000.00	1,874.48	
7075	MPTC Training Courses	Expenses 2,000.00	1,122.76	
7076	Supplies & Miscellaneous Expenses	Expenses 2,000.00	2,057.68	
7077	Mobile Data Computers	Expenses 6,000.00	4,165.47	
7078	Crime Prevention	Expenses 1,000.00	-	
7079	Speed Camera Expense (Setup Fee)	Expenses 3,000.00	231.94	
7080	Postage	Expenses 2,000.00	-	
7081	Copying	Expenses 3,200.00	-	
7082	Utilities-Police Department	Expenses 1,000.00	-	
7083	Training/Meeting/Conventions	Expenses -	-	
7084	Telephone-Police Department	Expenses 2,000.00	385.50	
TOTAL POLICE EXPENSES		430,018.00	249,518.00	180,500.00

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PUBLIC WORKS DEPARTMENT

		Budgeted	Actual Quarter 3	Difference
7085	Salary-Juan Expenses	23,920.00	20,746.91	
7086	Salary-Dee Expenses	23,920.00	20,873.67	
7087	Salary-Phil Expenses	35,848.00	25,160.50	
7088	Salary-Raspberry Expenses	19,760.00	16,961.07	
7089	Overtime-Public Works Expenses	-	-	
7090	Overtime-Public Works Expenses	3,000.00	-	
7091	Debt Service Heavy Duty Truck Expenses	6,500.00	-	
7092	Vehicle Maintenance Expenses	1,500.00	1,127.28	
7093	Supplies/Miscellaneous Expenses	7,000.00	1,569.19	
7094	Gasoline Expenses	10,000.00	648.82	
7095	Exterminating Expenses	4,023.00	1,343.58	
7096	Jatorial Supplies Expenses	3,000.00	1,157.14	
7097	Supplies/Repairs/Maintenance/Equipment Replacement Expenses	32,000.00	5,239.52	
7098	Uniform Replacement Expenses	1,000.00	115.29	
7099	Street Signs & Paint Expenses	5,000.00	68.12	
7100	Utilities-Public Works Expenses	6,900.00	761.13	
7101	Telephone-Public Works Expenses	-	-	
TOTAL PUBLIC WORKS DEPARTMENT EXPENSES		183,371.00	95,772.22	87,598.78
STREET HIGHWAY ADMINISTRATION				
8000	Street Repair Project Expenses	102,756.00	1,699.31	
TOTAL STREET HIGHWAY ADMINISTRATION EXPENSES		102,756.00	1,699.31	101,056.69
TRASH SERVICES				
8001	Goode Trash Expenses	200,100.00	151,325.41	
8002	Refuse Disposal Fees Expenses	7,996.00	3,532.50	
TOTAL TRASH SERVICES		208,096.00	154,857.91	53,238.09
CAPITAL IMPROVEMENTS PROJECT				
8003	BUILDING RENOVATION PROJECT Expenses	200,000.00	209,510.00	
8004	SIDEWALK/STREET REPLACEMENT REPAIR Expenses	-	-	
TOTAL CAPITAL IMPROVEMENT		200,000.00	209,510.00	(9,510.00)
COASTAL INITIATIVE GRANT				
8005	Coastal Initiative Grant Expenses	20,500.00	18,586.47	
TOTAL COASTAL INITIATIVE GRANT		20,500.00	18,586.47	1,913.53
STREET LIGHTING				
8006	STREET LIGHTING EXPENSE Expenses	48,000.00	30,058.24	
TOTAL STREET LIGHTING EXPENSE		48,000.00	30,058.24	17,941.76
Parks Expense				
8007	Parks Expense Expenses	500.00	190.00	
TOTAL Parks Expense		500.00	190.00	310.00
Snow Removal				
8008	Snow Removal Expenses	10,000.00	14,270.00	
TOTAL Snow Expense		10,000.00	14,270.00	(4,270.00)
Parks and Planning Expenses				
8010	Parks and Planning Expenses	10,000.00	11,052.56	
TOTAL Parks Expense		10,000.00	11,052.56	(1,052.56)
Chesapeake Bay Trust				
8010	Chesapeake Bay Trust Expenses	9,975.00	1,380.00	
TOTAL Grant Expense		9,975.00	1,380.00	8,595.00