

**Town of Forest Heights
Proposed Budget Summary
for
Fiscal Year 2006**

REVENUES

GENERAL FUND REVENUES		\$ 648,683.17
<i>Town Real Estate Taxes</i>	\$ 529,306.00	
<i>Income Taxes</i>	\$ 97,278.00	
<i>Other Taxes</i>	\$ 22,099.17	
 SPECIAL & GRANT REVENUE FUND		 \$ 1,245,720.14
<i>Bond Issuance (Initial Draw)</i>	\$ 890,374.86	
<i>Police Aid - PG County</i>	\$ 27,544.28	
<i>State Highway User Funds</i>	\$ 138,112.23	
<i>CDBG Grant</i>	\$ 165,456.00	
<i>Liveable Communities Grant</i>	\$ 23,107.77	
<i>Historic Preservation Grant</i>		
<i>Roof Replacement Grant</i>		
<i>Electrical System Grant</i>		
<i>GOCCP Grant (Crime Prevention)</i>	\$ 1,125.00	
 OTHER REVENUES		 \$ 78,572.96
 TOTAL REVENUES		 \$ 1,972,976.26 \$

EXPENDITURES

GOVERNMENT ADMINISTRATION [3 FT, 1PT]		\$ 566,015.66
<i>Elected & Appointed Officials</i>	\$ 38,170.00	
<i>General Administration</i>	\$ 527,845.66	
 POLICE DEPARTMENT [5 FT]		 \$ 481,061.00
 PUBLIC WORKS [3FT, 1PT]		 \$ 769,660.00
 HEALTH AND SANITATION		 \$ 153,989.60
 MUNICIPAL BUILDING IMPROVEMENTS		
<i>Roof Replacement</i>	\$ -	
<i>Replacement of Electrical System</i>	\$ -	
 OTHER EXPENSES		 \$ 2,250.00
 TOTAL GENERAL FUND EXPENDITURES		 \$ 1,972,976.26
 CDBG, LIVABLE COMMUNITIES AND HISTORIC PRESERVATION EXPENDITURES		 \$ -
 TOTAL EXPENDITURES		 \$ 1,972,976.26

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
GENERAL FUND REVENUES		
Taxes		
4000.00	Income Taxes	97,278
4005.00	Town Real Estate Taxes	529,306
4010.00	Utility Taxes	18,807
4015.00	Tangible Personal Property Taxes	2,692
4006.00	Interest/penalty - Town RE Taxes	600
4001.00	Interest/penalty - Income Taxes	-
	Subtotals	\$ 648,683
 Federal, State and County Shared Revenues		
4100.00	State Police Grant	27,544
4105.00	Police Aid - PG County	-
	Bond Issuance	890,374.86
	Subtotals	\$ 917,919
 Revenues For City Services		
4200.00	Disposal of Metal Items	2,825
4205.00	Disposal of Tires	97
	Subtotals	\$ 2,922
 Public Services Cable TV		
4300	Cable & Television Income	21,748
	Subtotals	\$ 21,748
 Fines & Forfeitures		
4400	Red Light Camera	17,240
4405	Parking Fines & Vehicle Release	9,032
	Subtotals	\$ 26,273

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
Revenues from Interest Income		
4500	Investment Interest Income	102
	Subtotals	\$ 102
Rentals, Concessions and Donations		
4600	Municipal Building Rental	8,258
	Founders' Day	
	Special Projects/Programs	
	Subtotals	\$ 8,258
Other Revenues		
4700	Snow Removal Refund	-
4705	Miscellaneous	11,147
4710	Accident Reports	96
4715	Rebates Waste Disposal	-
4725	Donations	-
4730	Write off prior State checks	-
4735	Business License	-
	Fingerprinting	3,722
	Grass Cutting	162
	Sales of Vehicles	3,200
	Reimbursements	793
4740	Building Permits	150
	Subtotals	\$ 19,270
	Total General Fund Revenues	\$ 1,645,175
Special Fund & Grant Revenues		
4720	Highway User Revenue	138,112
4605	CDBG (HUD) Grant - Municipal Building	85,456
	CDBG (HUD) Grant - Municipal Building	80,000
4800	Livable Communities Grant	23,108
4900	GOCCP Grant (Crime Prevention)	1,125

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
	Total Special Fund & Grant Revenues	327,801
	Total Revenues	1,972,976
EXPENDITURES		
<i>Elected Officials - Council</i>		
5000	Salaries	6,000
5005	Service Expenses	3,000
5010	Dues, Meetings/Conventions Charter/Ordinance Revision	7,850
	 Subtotal	 \$ 16,850
<i>Elected Officials - Mayor</i>		
5100	Salary	2,600
5105	Employee Appreciation	200
5110	Service Expenses	750
5115	Dues, Meetings/Conventions	3,500
5120	Legal Services	11,750
5125	Summer Youth Employment Program	2,520
	 Subtotal	 \$ 21,320
Town Clerk		
5200	Salary	33,280
5205	Cost of Living	998
5210	Training	700
5215	Service Expenses	300
5220	Dues, Meetings/Conventions	700
5225	Election Expense	4,500
	 Subtotal	 \$ 40,478

**Town of Forest Heights Proposed
Budget for Fiscal Year 2006**

Account Number	Account Description	Approved Budget for FY2006
<i>ADMINISTRATION</i>		
Town Administrator		
5300	Salaries	
	Town Administrator	64,272
	Part-time Receptionist	8,570
5305	Cost of Living	
	Town Administrator	1,928
	Part-time Receptionist	257
5310	Training	750
5315	Dues, Meetings/Conventions	2,000
	Subtotals	\$ 77,777
Treasurer		
5400	Salary	41,600
5405	Cost of Living	1,248
5410	Insurance - Fidelity	3,206
5415	Training	750
5420	Dues, Meetings/Conventions	750
5425	Data Auto Systems & Software	4,000
5430	Auditing	8,000
	Subtotal	\$ 59,554
	TOTAL - ADMINISTRATION	\$ 215,980

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
<i>GENERAL ADMINISTRATION</i>		
5500	Local Travel	500
5505	FICA (Social Security/Medicare)	22,000
5510	Insurance - Medical	33,180
5511	Insurance - Liability	26,000
5520	Retirement Plan	25,000
5525	Unemployment Compensation	5,000
5512	Insurance - Workmen's Compensation	18,100
5535	Contract - Temporary Employees	2,750
5540	Publications and Subscriptions	500
5545	Legal Notices	750
5550	Personnel Recruitment Ads	750
5555	Copier	4,000
5560	Postage	1,500
5570	Internet Access & Web Page Service	1,500
5575	Computer and Office Supplies	3,250
5580	Service Contracts	1,000
5585	Boards and Commissions	800
5590	Emergency Preparedness	1,500
5595	Utilities - Municipal Building	6,000
5596	Telephone - Municipal Building	6,000
5597	Community Room Upgrade/Maintenance	2,000
7110	CDBG Renovations/Construction	85,456
	CDBG Renovations/Construction	80,000
	MML Dues	2,500
	National League of Cities Dues	750
	Delivery/Courier Service	250
	Public Relations	18,000
	Newsletter Special Printing	-
	Refund of Deposits Room Rental	-
5250	Founders' Day	-
	Equipment/Furnishings	-
	Miscellaneous	1,000
	Subtotal	\$ 350,036
	TOTAL GENERAL ADMINISTRATION	\$ 566,016

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
Police Department		
6000	Officer Salaries	
6000	Police Chief	51,359
6000	Lieutenant	46,897
6000	Sergeant	42,825
6000	Corporal	39,107
6000	Private	35,700
6000	Private	31,491
6000	Private	31,491
6001	Civilian Salaries/Clerk	24,990
6002	Overtime	39,000
6002	Court Pay	7,757
6003	Cost of Living	4,495
6005	New Uniform Issue	3,750
6006	Uniform Repair/Replacement	2,450
6010	Debt Service - New Police Vehicles	13,716
6015	Gasoline & Oil	16,800
6020	Vehicle & Equipment Repair	12,000
6030	Dues, Conferences & Meeting	
6035	Red Light Camera Program	25,000
	Red Light Camera Monthly Pmt	
6040	Communication Equipment	15,000
6050	Telephones	2,000
6055	MPTC Training Courses	5,000
6060	Forms, Copies & Printing	
6065	Supplies & Other Equipment	5,000
6070	Crime Prevention	1,000
6100	Code Enforcement Training/Recruitment - Grant	6,652
6101	Salary - Code Enforcement Officer Grant	16,456
6200	LLEBG Matching Requirement	1,125
	Miscellaneous	
	National Night Out	
	TOTAL POLICE DEPARTMENT	\$ 481,061

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
	Public Works Department Administration	
7000	Salaries	
	Supervisor	31,200
	Crewman I	30,080
	Crewman II	21,840
	Crewman II (Part-time)	17,220
7005	Cost of Living	2,750
7010	Uniform Cleaning	500
7015	Debt Service New Heavy Duty Truck	5,000
7016	Vehicle Maintenance	3,000
7020	Supplies & Miscellaneous	3,000
7025	Gasoline & Oil	6,000
7030	Training	500
	 Subtotals	 \$ 121,090

Town of Forest Heights Proposed Budget for Fiscal Year 2006

Account Number	Account Description	Approved Budget for FY2006
	Public Works	
	Street, Municipal Building & Lighting	
7100	Curb Replacement	1,000
7105	Street Lighting	25,000
7125	Supplies, Repair & Maintenance	2,500
7130	Snow Removal	-
7135	Street Banners	-
7140	Exterminating	420
7145	Janitorial Supplies	2,400
7150	Street Repair Project	600,000
7151	Debt Service Street Repair Bond	12,500
7170	Electrical System Upgrade/Repair	-
	Miscellaneous	-
	Subtotals	\$ 643,820
	Public Works	
	Horticulture & Park Maintenance	
7200	Parks Expense	1,000
7205	Tree Removal	3,000
7210	Beautification	300
	Supplies & Equipment	-
7215	Miscellaneous	450
	Subtotals	\$ 4,750
	TOTAL PUBLIC WORKS	\$ 769,660
	Other Expenses	
7300	Trash Collection and Recycling Contract	153,490
	Refuse Disposal Fees	
7400	Bank Service Charges	250
7405	Payroll Service Charge - ADP	1,500
7500	Miscellaneous	500
	Subtotal	\$ 155,740
	TOTAL EXPENDITURES	\$ 1,972,976
	EXCESS/DEFICIT	\$ -